

CERTIFICATE FOR ORDER

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

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We, the undersigned officers of the Board of Directors of Montgomery County Utility District No. 4 of Montgomery County, Texas (the "District"), hereby certify as follows:

1. The Board of Directors of the District convened in regular session on the 25th day of January, 2018, at the regular meeting place thereof, at the offices of Hays Utility North Corporation, 375 Lake Meadows Drive, Montgomery, Texas, 77356, a designated meeting place located outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Gary S. North	President
Maurice Williams	Vice President
Carl D. Clay	Secretary/Treasurer
Mike Ganson	Assistant Secretary-Treasurer
Ronald R. Cunningham	Asst. Vice President/Asst. Sec.-Treas.

and all of said persons were present, except for the following: NONE, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting:

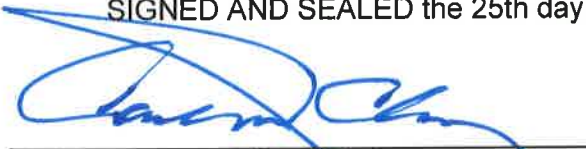
ORDER CALLING DIRECTORS ELECTION

was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and, after due discussion, the motion, carrying with it the adoption of said Order, prevailed and carried by the following vote:

AYES: All present
NOES:

2. That a true, full and correct copy of the aforesaid Order adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; and that said Order has been duly recorded in said Board's minutes of said meeting; that the persons named in the above and foregoing paragraph were duly chosen, qualified and acting officers and members of the Board as indicated therein, that each of the officers and members of said Board was duly and sufficiently notified officially and personally, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law; that public notice of the time, place and subject of said meeting was given as required by the Texas Government Code, §551.043, as amended, and that the undersigned are the duly chosen, qualified and acting officers of the current Board of Directors.

SIGNED AND SEALED the 25th day of January, 2018.


Secretary, Board of Directors


President, Board of Directors

(SEAL)



ORDER CALLING DIRECTORS ELECTION

BE IT ORDERED BY THE BOARD OF DIRECTORS OF MONTGOMERY COUNTY UTILITY DISTRICT NO. 4 OF MONTGOMERY COUNTY, TEXAS, THAT:

Section 1: An election shall be held within and for the District between the hours of 7:00 a.m. and 7:00 p.m., on the 5th day of May, 2018, at the West Montgomery County Annex Building, 19380 Highway 105 West, Suite 507, Montgomery, Texas 77356; at the Woodforest Church, 15917 Highway 105 West, Montgomery, Texas 77356; and at the April Sound Church, 67½ April Wind Drive South, Montgomery, Texas 77356, places which the Board of Directors of the District, after duly considering the requirements of Chapter 43 of the Texas Election Code (Vernon 1986), hereby finds to be proper places for conducting said election. At said election there shall be submitted to the duly qualified resident electors of the District the matter of electing two (2) directors.

Section 2: The District contains parts of two Montgomery County election precincts for the election, and the following persons are hereby appointed officers of said election:

Presiding Judge: [to be designated by the Montgomery County]

Alternate Presiding Judge: [to be designated by the Montgomery County]

The Presiding Judge may appoint, as he or she deems necessary, clerks to assist in the conduct of the election. If the regularly appointed presiding judge is unable to serve at the election, an alternate presiding judge shall serve as the presiding judge for the election. Early voting in the election by personal appearance shall begin on 23 April 2018 and shall continue through 1 May 2018. The clerk for early voting shall be appointed by Suzie Harvey, Montgomery County Elections Administrator. The Early Voting Clerk's mailing address to which ballot applications, limits ballots, special forms of early voting, and ballots to be voted by mail, may be sent is 9159 Airport Road, Conroe, Texas 77303, or by electronic mail to suzie.harvey@mctx.org, jason.lay@mctx.org, and matt.murray@mctx.org. The early voting clerk shall keep the following early voting places open on each day which is not a Sunday or an official State holiday, as follows:

Election Central, 9159 Airport Road, Conroe, Texas
South County Community Building, 2235 Lake Robbins Drive, The Woodlands, Texas
North Montgomery County Community Center, 600 Gerald Street, Willis, Texas
East County Courthouse Annex, 21130 U.S. Highway 59 South, New Caney, Texas
Lone Star Community Center, 2500 Lone Star Parkway, Montgomery, Texas
Magnolia Community Building, 244 Melton Street, Magnolia, Texas
Lee G. Alworth Building, 207 West Phillips Street, Conroe, Texas

Day	Date	Hours
Monday - Saturday	April 23-April 28, 2018	8:00 a.m. to 5:00 p.m.
Monday - Tuesday	April 30 and May 1, 2018	7:00 a.m. to 7:00 p.m.

The Directors Election shall be conducted according to an Election Service Agreement between Montgomery County (the "County") and the District and a Joint Election Agreement between the County and the District. In accordance with the agreements, the County shall tally the early voting and election day ballots and prepare the election returns as required by law. The County shall file the Tally List and Election Returns with the District's agent for the election.

Section 3: Written application to have a person's name printed on the ballot as a candidate for the office of director of the District, signed by the candidate, or by at least ten (10) qualified voters of the District, must be received by the Secretary of the Board of Directors of the District or by Coats Rose, P.C., the District's appointed agent for the election, by 5:00 p.m. on 16 February 2018. No person's name shall be placed on the ballot unless he is at least eighteen (18) years of age, a resident citizen of the State of Texas, either owns land subject to taxation in the District or is a qualified voter within the District, and has filed a loyalty affidavit and statement of awareness of the nepotism law with the Secretary of the Board of Directors or with the District's agent for the election. No person who is disqualified by the laws of the State of Texas from serving as a director of this District shall have his name placed on the ballot. The Secretary of the Board is authorized to determine the qualifications of candidates for office. Any person not satisfied with said officer's ruling shall be authorized to appeal the decision to the Board of Directors. Blank applications, loyalty affidavits, other forms, and copies of this Order may be obtained from Coats Rose, P.C., 9 Greenway Plaza, Suite 1100, Houston, Texas 77046.

Section 4: The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the Secretary or by the District's agent for the election. The Secretary or agent shall post notice within the District or at the agent's office, at least seventy-two (72) hours prior to the date on which the drawing is to be held, of the time and place of the drawing and shall also give personal notice to all candidates. Said notice is to be mailed not later than the fourth day before the day of the drawing. Each candidate involved in the drawing or a representative designated by him shall have a right to be present and observe the drawing.

Section 5: Voting shall be by the use of electronic voting machines provided pursuant to the Election Services Agreement between the District and the County. The ballots shall be printed in English and Spanish. The ballots used in the election shall have printed thereon the names of the candidates for the office of director and blank spaces for write-in votes. The voter may vote for up to two (2) persons for director by following the instructions for voting using the electronic machine.

Section 6: Any write-in votes cast in the Directors Election shall not be counted unless the name of the person receiving the votes appears on the list of write-in candidates. Any person who desires to be a write-in candidate for the Directors Election must file a declaration of write-in candidacy not later than 5:00 p.m. on 20 February 2018.

Section 7: The President and Secretary of the Board or the District's agent are hereby directed to cause notice of this election to be posted on the District's website sixty (60) days before the date of the election and posted within the District (at the place where notices of meetings are posted) at least twenty-one (21) days before the date of the election, or the next business day after the twenty-first day if the twenty-first day is a Saturday, Sunday, or official State holiday.

Section 8: The election shall be held and conducted and returns made to this Board of Directors in accordance with the Texas Election Code as modified by Subchapter D of Chapter 49 of the Texas Water Code, as amended. If the District's agent for the preparation of the ballot should certify in writing to the Board of Directors of the District that the candidates for election to the Board are unopposed for election, the Board shall declare each unopposed candidate elected to office. If this declaration is made, the election will not be held, and a copy of the order declaring the candidates elected to office shall be posted on election day at the polling place that would have been used in the election.

Section 9: The rate of pay for judges and clerks of the election shall be determined by the Board of Directors of the District, in compliance with the Texas Election Code.

Section 10: The President and Secretary are authorized and directed to take any action necessary to carry out the provisions of this order.

PASSED AND APPROVED this 29th day of January, 2018.

/s/ Gary S. North
President, Board of Directors

ATTEST:

/s/ Carl Clay
Secretary, Board of Directors

(SEAL)